

DragonWolves



Code of Conduct & Guide Manual

DragonWolves Mission Statement

The mission of the DragonWolves is to provide and continually develop a fun and friendly gaming atmosphere for its members through creating a strong community, engaging members through in-game activities and real life events, and providing more avenues to game with like-minded gamers. We aim to encourage respectful behavior from all members toward each other and non-members alike. We also look to instill the core values of Honor and Valor in all of our members. For with those two combined, we shall achieve Victory.

DragonWolves Code of Conduct

Our Code of Conduct (or CoC for short) is the mandate that we hold all DragonWolves and their respective divisions against. We use it as a moral road map. Just as you can sometimes get lost while reading a map, sometimes people stray from what we, as a gaming family, hold dear. We use this map to show them where they went off the path and then steer them back onto the path of the Dragon Wolves.

The Code of Conduct is applied to all games that you play in. The game does not have to be sponsored by DragonWolves but as long as you are a part of this gaming family you will abide by them. Remember, when you go out into the gaming world, you not only represent yourself, but DragonWolves as a whole. You are an ambassador to the rest of the online gaming communities. We have always had a stellar reputation and want to keep it that way.

1. Cheating and taking advantage of exploits is not tolerated.
2. Racism, sexism or discrimination of any kind will NOT be tolerated.
3. Any arguments should be handled privately. If this issue is not resolved between the two parties, alert your Divisional Leader or DragonWolf Admin Officer.
4. Put the performance of the team above anything else.
5. Be part of us. Stay up to date with game news or happenings inside the team by visiting and contributing to the forums.
6. If someone else has a better chance of completing a goal, do your best to assist.
7. TeamSpeak is our primary means of in-game voice communications. Without it, you will not be able to listen to orders or hear enemy callouts. It is a requirement of all DragonWolves members to use this along with a working microphone.

History of the DragonWolves

Formed in 1998, we carried our banner high with Honor, Valor and Victory through several battles. Back then, we were known as Clan Draconus Lupus (The DragonWolves) where we still respect our legacy of using that battle honored tag of CDL

The DragonWolves started out in Tribes and Tribes 2, moving on to a very successful career in Planetside (The Original) then to World of Warcraft, Dark Age of Camelot, Lord of the Rings Online and Star Wars the Old Republic. Add in there, the several instances of the Battlefield series too and our most recent foray, Planetside 2.

From our early days until today and into the future, we carry the ethos of "With Honor and Valor, we shall achieve Victory". These are not just mere words to us, "Honor, Valor, Victory", they are our motto. Our group was formed with upholding honor and maintaining the core values of family and friendship of which we will never waiver.

We honor our past with the wearing of our first official tag: -CDL-

Expectations of being a DragonWolf

Words like Honor, Integrity, and Respect are used all the time to describe any DragonWolves member. While these three words are held high within the Dragonwolves, there is more to being a Dragonwolf. The DragonWolves have been gaming together for over ten years. During that time we have developed a stellar reputation in whatever game we have competed in. Gaining credibility online is a very tough thing to maintain; one slip and suddenly everyone is characterized as “one of them”. We don’t look to change that anytime soon. When you are applying to be a Dragon Wolf you are agreeing to uphold our Code of Conduct while being a part of this team. Failure to do so at any point could mean expulsion from the DragonWolves.

If a member is to be away from active membership for a long period of time, they must submit a notification of an Extended Leave of Absence. This is to be reported the DragonWolves Membership Officer so it may be recorded for reference. This would guard the member from being deemed inactive.

DragonWolves Administrative Officers and their Charged Duties

Commanding Officer – Hamma

- Has the duty of seeing that the welfare of the DragonWolves is ALWAYS FIRST without bias.
- The Administrator has the final decision on all items after deliberation with the Officer Corps should there be an impasse. The Officer’s Corps will provide full support to all final decisions.
- Provides advice when necessary and assist all other Officers in achieving their duties.
- Makes final determination on whom to cut from the DragonWolves inactive roster through “Trim the Fat”.
- First member of the Disciplinary Hearing Tribunal.

Executive Officer – GraniteRok

- Responsible for seeing to the day-to-day operations of the DragonWolves.
- Stands in as Administrator when necessary due to unavailability.
- Oversees the recruiting initiatives for the various divisions.
- Alternate member of the Disciplinary Hearing Tribunal.

Protocol Officer – Sentrosi

- Advisor to the Officer Corps and the general membership regarding the interpretation of the Code of Conduct.
- Second member of the Discipline Hearing Tribunal.
- Responsible for input and guidance in decisions for ALL disciplinary issues for the Administrative Officers.
- Required to remain objective and impartial at all times.
- Act as the backbone of the DragonWolves when dealing with inner DragonWolves relations.
- Issuer of disciplinary action as determined by the Officer Corps to the member involved.

Recruiting Officer – Thronebeast

- Responsible for ALL recruiting issues on the administrative level and assists Divisional Recruiting Officers in methods to attract players and recruiting roles.
- Provides an up to date and appropriate Recruit Membership application form.
- With the Divisional Recruiting Officer, provides new applicants with guidance on what is expected to be a member of the DragonWolves.
- Alternate member of the Disciplinary Hearing Tribunal.

Development Officer – Lunar

- Coordinates and leads the DragonWolves in widening interests to potential new games.
- Assists members in the development of official DragonWolves game division creation.
- Automatic member of all Divisional Officer meetings as a liaison between the division leadership and the Officer Corps.
- Alternate member of the Disciplinary Hearing Tribunal.
- Perform secretarial duties as instructed.

Public Relations Officer – Jennyboo

- Responsible for external communications to promote the DragonWolves via social networks (Twitter, Facebook, etc) and Game Official Forums to the general public.
- Makes announcements of achievements of DragonWolves endeavors to the membership and general public.
- Informs through forum announcements to the DragonWolves membership of decisions made by the Officer Corps as instructed.
- Alternate member of the Disciplinary Hearing Tribunal.

Administrative Officer – Asp

- Guides new members of the DragonWolves to ensure they have the correct setups on required applications such as Teamspeak and additional necessary addons such as game scripts to a specific division.
- Administers all awards and decorations to the membership as required.
- Maintains a current list of Good Standing, Semi Active and Inactive players in the DragonWolves.
- Alternate member of the Disciplinary Hearing Tribunal.

Qualifications on becoming an Officer within the DragonWolves are:

1. Proven to be dedicated and faithful by active service in the DragonWolves with a minimum of one year service.
1. Above reproach in conduct and behavior.
2. Actively participate in most or all of the DragonWolves scrimmages and matches, or “other game” divisions.
3. Nominated by an Officer in good standing and require an unanimous vote by the Administrative Officers

Council of Elders

The Council of Elders is comprised of the original founding charter members of the DragonWolves as well as Honorary members elected over the years. These members have earned lifetime membership to the CDL and are consulted by the Officers Council when appropriate. To become a member of the Council of Elders, the Chief Executive Officer has the exclusive power to appoint any member who has a minimum 5 years with the CDL while providing exemplary, outstanding service as well as upholding the ethos of the Dragonwolves.

Members of the Council

Hamma

THrONeBeaST

Valin (Retired)

Doomhawk

BlackDrop

DragonWolves Activity Level Explanation

Here are the guidelines that we use in gauging the activity rank of a DragonWolves member.

A DragonWolves member in **good standing** would be;

- Frequent activity in DragonWolves Forums
- Contributing to other forum sites to promote the name of the DragonWolves.
- Actively involved and participating in an official DragonWolves gaming division.
- Participates in casual play of any game that includes other DragonWolves members.

A DragonWolves member that is considered to be **inactive** would be;

- Not checking in on the forums within a three month period from last login.
- Not actively involved in any game either casually or within an active division.

These members will have their access to the private forums removed.

Other Expectations for all members;

- A member deemed inactive will be required to follow the guidelines of the Code of Conduct section; “Former Members Returning to the DragonWolves” for reinstatement to active duty.

Recruiting Policy

We value each and every person who applies to being one of us. We game as a family and we recruit as a family. We want everyone to experience the same thrill of hearing our DragonWolf brothers and sisters shout with joy at accomplishing a feat in game. Here is how we recruit;

1. Register on our forums.
2. Fill out our application.
3. After the DragonWolves have reviewed your application, you will be notified of your status.

Please note: Recruiting requirements may differ from division to division. So be sure to read up on your divisional charter.

As long as you keep the Code of Conduct in your mind when playing with us, there should not be an issue. Once you're a DragonWolf, only your actions will determine if you stay a DragonWolf.

DragonWolves Divisional Formations – Multiple Games, one Vision

The goal of the DragonWolves is to lend itself to the best gaming experience it can have for its members and also have some form of organization as far as interests in different games. Not everyone always likes the same type of game or game formats. This wide variety of interests will allow ourselves to meet the needs of the many, over the needs of the few.

Each division is broken down as follows;

- Divisional Leader
- Operations Officer
- Divisional Recruiting Officer
- War Council
- Members

Above the division, the Administration Officers oversees each division's responsibilities and sees to their individual needs. Each Divisional Leader is given access to the Division Leader forum where they can bring up items that require the attention and council of the Administrative Officers and other Division Leaders.

Divisional Leader Responsibilities

1. Uphold the ideals of DragonWolves by being a guiding hand in the game he/she is leading.
2. Provide monthly reports on the status of the division during the monthly Officer Meeting.
3. Any other responsibilities outlined in your Divisional Charter.

Operations Officer Responsibilities

1. Provide your newest recruits support and direction for obtaining Teamspeak access as well as forum access.
2. Suggest to the Divisional Leader any mods or add-ons that will benefit your division.
3. Set up in-game events, if applicable.
4. Any other responsibilities outlined in your Divisional Charter.

Divisional Recruiting Officer

1. Keep track of incoming recruits. Make them aware of your divisional Charter.
2. Follow up with the recruit to make sure they understand the process and to familiarize yourself with them.
3. Notify Operations Officer of any recruits needing an induction ceremony, if applicable.
4. File reports to ThroneBeast and your Divisional Leader of new recruits.
5. Any other responsibilities outlined in your Divisional Charter.

War Council

1. Non-commissioned officers within the division. These are selected by the Divisional Leader and/or Ops and Recruiting Officers as liaisons to the members within the division. These officers are normally used as a council for the Divisional Leader, Ops and Recruiting Officers. They are expected to uphold the DragonWolves Officers Charging Statement.
2. Any other responsibilities outlined in your Divisional Charter.

Members of the Division

1. Uphold and obey the officers above you
2. Welcome new recruits and be a guiding hand to them.
3. Any other responsibilities outlined in your Divisional Charter.

Creating a new Division

When a player first applies to start a new Division, they should have the following ready for evaluation;

1. Divisional Leader
2. Divisional Operations Officer
3. Divisional Recruiting Officer
4. Division Charter

The Division Charter is a document created by those interested in leading a Division. It is up to the Divisional Leader to develop this document and send a forum PM of the document to the Admin of CDL. The Admin then will post the document on the Officers Council Forums for the officers to look at. The prospective Divisional Officers along with the Officers Corps shall then meet via Teamspeak to discuss the proposal. The three prospective Divisional Officers should be present at the meeting.

This charter shall contain the following items;

- The goals of the division.
- Names of prospective officers for the division and their responsibilities within the game
- An outline of how recruiting will be handled.
- A game specific Divisional Code of Conduct that does not conflict with the Core Code of Conduct.
- If the game requires this division to join a ladder, they should not do so until the requirements of the ladder are met. If there is anything that the Officers Council can do to help facilitate this, the Divisional Officers should contact the Officers Council as soon as needed.

- If the game consists of a common group or guild bank of items, funds and crafting, explicit rules regarding access must be included in the charter. Examples;
 - **Resource Materials and Crafting;**
Any member requiring materials for crafting or crafted items are to be provided free of charge. **DragonWolves do not charge other DragonWolves for such items or materials.** To do so goes against the core Code of Conduct of putting oneself ahead of the good of the group.
 - **Guild Bank Items;**
Availability of access to guild banks are at the discretion of the Division Officers. Rules regarding access to the bank are to be set out in the Divisional Charter.
 - **Guild Bank Funds;**
Funds (gold, money, credits, etc) are to be used for group benefit only. This includes gear repair for guild raid operations and upgrades to group use items (bank space, guild house, etc). No requests for funds will be honored for personal use.

Disciplinary Procedures

Within the DragonWolves we must expect the utmost in honorable conduct. The action of any warrior displaying the -CDL- tag represents our whole gaming community. If your actions or conduct is dishonorable, then the DragonWolves appears dishonorable. The following information shows the results of dishonorable conduct within the DragonWolves. It is for these reasons that all members abide by the Code of Conduct.

Any member of the DragonWolves may request an investigation and review of another member regarding infractions of the Code of Conduct and Divisional Charters. The member need only to inform a member of the Administrative Officers by PM or by email or through Teamspeak. The reporting Officer will then inform the Administrative Officers of the request. At a minimum, the DragonWolves Admin Officer, the DragonWolves Protocol Officer and the Divisional Leader would be involved in the initial discussion. Further discussion and investigation may include all available members of the Officers Corps.

Should it be determined that disciplinary action needs to be issued, the Administrative Officers will decide upon the appropriate level. Through discussion and investigation, it will be determined what degree of discipline is warranted based on the severity of the infraction(s). Multiple infractions can result in a more severe discipline level to be issued.

Any member receiving a discipline notice may appeal the decision via private message to the Protocol Officer of the DragonWolves. At that time the Protocol Officer will inform the Divisional Leader and the DragonWolves Admin Officer of the appeal. The three will meet to discuss the appeal and render a final decision on the matter.

Honor Warning

Honor Warnings are the first step in allowing the member to change behavior to avoid further discipline. Honor warnings are not meant to be as punishment, but rather as a way to correct ones behavior. The Honor Warning will be issued via private message. Examples of conduct that can warrant this warning are but not limited to;

- Any infraction of the Core Code of Conduct and inclusions within the Division Charter.
- Dropping from a DragonWolves organized event unannounced and without good reason such as real life issues (family, etc) or internet disconnects. The real world is far more important than the gaming world.
- Going to extremes in abusing players in any game including disrespectful language and overusing taunts.
- Open arguing with any other player. The forums and private messaging is the proper venue and if unresolved, contacting an Officer.

Honor Rebuke

Honor Rebukes are the next step in the chain of discipline. These rebukes actually change the status of a member in the DragonWolves. An Honor Rebuke is issued via private message and by email. The member will be placed in a Probationary Status for a period not to exceed 30 days. Examples of conduct that can warrant this warning are but not limited to;

- Multiple infractions of the Core Code of Conduct and inclusions within the Divisional Charter.
- Deceitful or false statements regarding any action, player or member of the DragonWolves.
- Openly criticizing, threatening, or degrading ANY member of the DragonWolves.

Dishonorable Discharge

This is the most severe of disciplinary measures and the Administrative Officers take the issuance of a Dishonorable Discharge very seriously.

It results in the immediate action of discharge being drawn up and presented to the Officer's Corps and on some occasions, the DragonWolves as a whole. In their investigation and deliberation of the charges, they must acquire a unanimous decision should the member be found in a serious violation of the Code of Conduct to deem a Dishonorable Discharge is necessary.

The member will be informed via private message and email of the Dishonorable Discharge that they are to be removed from the DragonWolves. This will include losing all permissions, awards and decorations. The actions of the Dishonorably Discharged member may also have complete access to forums removed by banning if deemed appropriate by the Administrative Officers. Examples of conduct that warrant a Dishonorable Discharge are but not limited to:

- Theft including in game items, funds, accounts.
- Open rebellion or doing any action that may incite rebellion by others within the DragonWolves.
- Open disclosure of private communications to the general membership, remarks or accusations made against the DragonWolves or a DragonWolves member with the express intent to dishonor or discredit the DragonWolves or a member of the DragonWolves.
- Revealing tactical operations, plans or intelligence to ANYONE outside the DragonWolves for ANY reason without expressly being given permission or ordered to do so.
- Anonymous multi-clan memberships within the Organized Team Competition.
- Recruiting DragonWolves members to leave or move to other guilds or outfits.
- Depending on the game, competing against the DragonWolves as an opposing faction in match play, scrimmage or server choice of an active Division of the DragonWolves. **NEVER play against the DragonWolves as another Clan member in league or competition play.**
- Cheating of any nature or use of in game exploits or violation of a game terms of service.

DragonWolves TeamSpeak Use Protocols

The following are guidelines for using our Teamspeak server.

- 1) Must use Push-to-Talk
 - a) This is a setting within Teamspeak used to activate voice communications.
 - i) Setting up Push-to-Talk
 - (1) Select Settings
 - (2) Select Capture
 - (a) Ensure the "Push to Talk" radio button is selected
 - (i) It will ask you to select a key button to assign the "Push to Talk" function to work
 - (3) Apply the setting
 - ii) Note: If your setting is on "Voice Activation Detection" or "Continuous Transmission" this is incorrect and must be corrected.

- 2) Language
 - a) Language is to be kept civil in all channels except the “Dominoes” channel
 - i) Dominoes is our ‘anything goes’ channel. What happens in Dominoes stays in Dominoes.
 - b) Vulgar or bad language will not be tolerated and will not be accepted.
 - i) We use this because some members use external speakers while gaming. We want to respect those that are around the DragonWolf playing with us.
- 3) Interference
 - a) If your system is causing interference, such as feedback or excessive noise, you will be asked to mute your microphone until a solution can be found.
- 4) Disagreements
 - a) There is to be no arguments or heated disagreements while in any main division channel (SWTOR, Planetside2, Star Citizen, etc)
 - b) If there is a need to speak to someone, please leave the division channel and go to one of the other channels to talk to that person
 - c) If you feel the discussion requires the presence of either one of your Divisional Officers or an Administrative Officer, please whisper to them.
- 5) Additional Regulations
 - a) The above are just the basic regulations for a DragonWolf member using Teamspeak. There may be other regulations that may be defined in your Divisional Charter. These regulations may include communications discipline, channel use, etc.

Former Members Returning To the DragonWolves

Whenever someone from DragonWolves leaves, it is like a hole is left unfilled. That person was an integral part of the success of this team. Every small contribution to this team only increases our success in both gaming and bringing the family atmosphere online. We have put into place a possibility to allow that person to be part of the family again.

The DragonWolves is all about character and demeanor. Most situations for returning Dragonwolves will be considered. Former members must request reinstatement.

If you left the DragonWolves under less than honorable conditions, do not immediately expect open arms with your request to return. Proving to us with forum participation and in game interaction with members will help your case. It would be to your best interests if you initiated conversation and contributed to the forums for a short time at least before requesting return. Full disclosure and truthful regret in your cause of leaving us may go a long way.

- 1) Any former Dragonwolf can petition to return to the DragonWolves. This can be requested either by PM to an Officer of the DragonWolves or posting in the recruiting forum. A response to the request will be made informing the applicant that his request would be reviewed. The Officers need to assemble all pertinent correspondence and documents to discuss each individual case regarding items such as character and demeanor as well as events that lead to the applicant’s departure. The Administrative Officers will decide on the next course of action.
- 2) At any point during the reapplication process, the Administrative Officers reserves the right to terminate the applicant’s reinstatement. **This decision is final.**